

**Committee on Departmental Diversity and Pediatric Health Equity  
Dr. Dennis Marks Inclusive Excellence in Medicine**

**2024-2025 Medical Student Scholarly Activity Leadership Grant**

*Child Health Advocacy related to Anti-racism, Neighborhood partnerships, social Justice, and pediatric health Equity*

**Summary**

The **Committee on Departmental Diversity and Pediatric Health Equity (DDPHE)** aims to promote Inclusive Excellence, Sense of Belonging, and Thriving Climates for all. In this effort, our committee supports ongoing professional development and scholarly activity for Medical Students, Residents, and Fellows who pursue opportunities for academic leadership in child health advocacy, neighborhood partnerships, and pediatric health equity within healthcare, healthcare workforce, and the clinical practice of medicine.

**Purpose:** This grant mechanism is aimed at supporting medical students to become leaders in areas of diversity and child health equity through the development, implementation and leading of scholarly activity that pertains to and directly affects pediatric health equity, inclusive excellence and belonging within the health workforce, clinical practice, and neighborhood partnerships. Additional support is available for the purpose of funding dissemination of originally funded scholarly projects through the submission of a secondary dissemination funding application.

**Eligible Applicants:** Activities to be considered for funding must be initiated, designed, and executed by medical students. The applying medical student should be identified as principal investigator (PI).

**Eligible Projects Include:** Funding for development, implementation, and carrying out of a new or existing scholarly project is aimed at advancing social justice, anti-racism, as well as Health Equity/Diversity/Inclusion in healthcare workforce, the clinical practices of medicine, as well as neighborhood partnerships around any of these areas.

**Funding**

Grant awards and Secondary Dissemination Expansion awards can be complete or partial and will be based on the review of the application as well as the budget justification. Applicants can request and/or be awarded complete or partial funding for a project. It is requested that the component of the activity for which funding is requested be completed by the end of the academic calendar year. Based on timeline presented, the DDPHE committee will review proposals and determine, which items of the budget will be funded, and total amount of funding provided. **Components of the activity that expand over into additional years, can reapply under extension funding in the following year.**

*Funding will be granted on a partial funding basis based on proposed application and budget*

*provided. Each proposal will be gifted a maximum of \$ 1000.00 per proposal. A total of \$2000.00 is available for this grant mechanism per year. Additional \$1000 Dissemination Expansion Grants can be applied for by research grant recipients to assist in the dissemination of their scholarly activity, which can include conference attendance or manuscript preparation needs such as statistical support.*

The DDPHE Committee will accept proposal submissions between **July 1<sup>st</sup> through April 30<sup>th</sup> of each academic year on a rolling basis until max funding distribution has been achieved for that given year.** The deadline for grant application submission each year is **April 30<sup>th</sup> at 11:59 PM (Pacific Standard time)**. This allows a minimum of 3 weeks for proposal review and 4 weeks for fund utilization and proposal activity to be carried out. Proposals will follow a standard form (see Application Cover Sheet) and are limited to no more than 3 typed pages with an additional 1-page maximum letter of support per research mentor.

### **Selection Process**

Standard scoring will be used for each application item based on the overall quality of the proposed activity. Applications exceeding the minimum scoring total will be selected for receiving partial or full funding based on submitted budget. If a member of the Committee feels that, because of prior knowledge of the proposal (related to affiliation or relationship with resident or activity), he/she cannot judge on an unbiased basis, the Committee member will ask to be recused from participation for that particular proposal. Review criteria will consider significance and quality of activity, aims and goals of activity, approach (for scholarly activity projects), expertise in this area, including previous work alignment with these efforts as well as research mentorship (for scholarly projects). Grant recipients will be assigned an ongoing grant manager from the DDPHE committee to assist for the year of the grant. Additional scoring will consider the likelihood of fostering future activities in this realm for the resident applicant. Medical students receiving scholarly activity grant funding are encouraged to submit the study results for peer-reviewed publication or presentation at scholarly meetings. Additional funding expansion grant can be applied for to fund these efforts. Funding of research does not imply or mandate ownership of the research outcomes by the **Committee on Departmental Diversity and Pediatric Health Equity (DDPHE)**. All applicants should provide short review summary of their outcomes once as they relate to our aims at the completion of the funding year for recognition, tracking, and shared knowledge.

### **Expectation of Funded Proposals**

It is expected that activities that receive funding be completed within the remaining academic year. It is also expected that funded activities provide a “Bringing it Back to the Department” activity that will be determined by the medical student and the committee along with the grant director.

Based on budget and timeline, funding may be released on scheduled basis with check-in points/updates for completion of funding release. Extensions beyond application year will require re-application for following year funding budget. Based on proposal, some scholarly activity proposals may be assigned a mid-project check-in point to ensure project is on timeline for completion for final funds release. Any proposals that will no longer meet timeline and that

will no longer be completed by end of academic year, will require re-submission of adjusted timeline for approval of further fund dissemination.

### **Scholarly Activity Proposal Components**

The following four sections must be included in the research proposals:

1. **General Information**
2. **Project Description**
3. **Budget (for one-year research period) and Budget Justification**
4. **Research Mentor Letter of Support (1 page)**

**Submit grant applications to:** [hs-committeeddphe@ucdavis.edu](mailto:hs-committeeddphe@ucdavis.edu) and cc: [lkester@ucdavis.edu](mailto:lkester@ucdavis.edu)

**Committee on Departmental Diversity and Pediatric Health Equity  
Dr. Dennis Marks Inclusive Excellence in Medicine**

**2024-2025 Pediatric Resident/Fellowship Scholarly Activity Leadership Grant**

**Cover Letter**

All grant proposals must be received by **April 30<sup>th</sup>** and activity initiated/completed by **June 30 at 11:59 PM Pacific Standard time** of each academic calendar year in which the grant was received.

Submissions should be sent to: [hs-committeeddphe@ucdavis.edu](mailto:hs-committeeddphe@ucdavis.edu) for consideration and cc: [lkester@ucdavis.edu](mailto:lkester@ucdavis.edu)

1. General Information

Project Title \_\_\_\_\_

Medical Student(s) PI Name \_\_\_\_\_

Medical Student PI Preferred E-mail Address \_\_\_\_\_

Research Mentor Name \_\_\_\_\_

Research Mentor E-mail Address \_\_\_\_\_

2. Scholarly Activity Description (2 pages)

\* Starred areas can be adapted from previously submitted documentation related to resident scholarly project (i.e. resident research proposal form to the residency)

- *Specific Aims, with related hypotheses\**
- *Background/Significance\**
- *Research Methods, with sampling, procedures, data collection, analytic plan\**
- How this scholarly activity supports child health advocacy, pediatric health equity, inclusive excellence and belonging in medicine and neighborhood partnerships
- Brief summary of entire project (this summary will be used in reporting to Department the great work being done by our medical students)

### 3. Project Budget and Budget Justification (1 page)

Budget cannot include indirect costs. Budget request should consist of funding of the carrying out of scholarly activity component related to the aims of this grant. Funding needed for conference attendance or dissemination of work should be submitted as a separate application to the **2024-2025 Medical Student Scholarly Activity Leadership Dissemination Extension Grant**, which can cover dissemination of your work including (conference attendance and scholarly activity presentations). This specific grant mechanism being completed does not cover conference attendance and scholarly activity presentations.

- **Budget should include the costs for one-year research period along with budget justification.**
- **Budget should not include:**
  - Costs for travel to conference meeting or indirect costs

### 4. Research Mentor Letter of Support. (1 page)

This grant is being carried out in consistence with the DDPHE guiding principles (<https://health.ucdavis.edu/pediatrics/diversity/>). These grants are being made available through the generous funding of ***DENNIS AND NANCY MARKS CHAIR OF PEDIATRICS ENDOWMENT.***