2026 OATS Trainings

The UC Outside Activity Tracking System (OATS) is a web-based application through which all University of California faculty must report outside activities and income, in accordance with UC conflict of commitment policies.

Instructor

Andrea Young, CMP, HMCC
OATS Administrator
Office of Academic Personnel

OATS Training for Administrators

Administrators have additional responsibilities when it comes to annual and case-specific approvals for Outside Professional Activity (OPA) reporting. This training will provide an overview of the approvals process for administrators in the UC Outside Activity Tracking System (OATS). This virtual training is a hands-on overview of how the OATS review and approvals process works.

1/29/26 12PM	3/20/26 10AM
5/13/26 2PM	11/17/26 11AM

OATS Training for Faculty

This virtual training is a hands-on overview of the OATS system. After completing this training participants will be able to:

- Complete the Annual Outside Professional Activities reporting in OATS
- Submit requests for Category 1 approval
- Track time and income limits
- Manage outside activities and income in OATS
- Easily check the status of reports and requests in OATS

2/20/26 12PM	4/22/26 11AM
6/18/26 1PM	10/20/26 2PM

OATS Annual Certification for Faculty

We will review the Annual Certification process, focusing on what to look for and how to update outside activities. There will be ample time for Q & A.

7/1/26 12PM	8/6/26 10AM	9/4/26 2PM