

UNIVERSAL BACKGROUND SCREENING
UNIVERSITY OF CALIFORNIA, DAVIS AND UNIVERSITY OF CALIFORNIA, DAVIS HEALTH

PRIVACY NOTICE

The state of California, Information Practices Act of 1977 (effective July 1, 1978) requires the University to provide the following information to individuals who are asked to supply information about themselves.

The principal purpose for requesting the information on this form is to conduct background checks on individuals selected for critical positions. University policy and federal statute authorize the maintenance of this information.

Furnishing all information requested on this form is mandatory. Failure to provide such information shall result in a determination that the applicant is ineligible for employment, volunteering, a position as an intern or extern, or not appropriate for reassignment or reclassification.

The University of California, Davis officials responsible for maintaining the information contained on this form are Human Resources, Academic Affairs, Student Employment, and UCDH Volunteer Services.

I hereby certify that all statements on this application are true and correct to the best of my knowledge and belief. I understand that the University of California, Davis solicits this information so as to be informed of my criminal record and character. I understand that my employment, volunteer position, internship or externship with the University of California depends upon successful completion of a criminal background check. If employed, chosen as a volunteer, or chosen as an intern or extern, I understand that any falsification, misrepresentation or omission of facts of this record may be considered grounds for disqualification, release or dismissal.

APPLICANT/EMPLOYEE SIGNATURE: _____

DATE: _____

For Internal Use Only

New Position Title: _____ **Department Name** _____

Department Phone #: _____ **Position Start Date:** _____

Consumer Notification

This is to inform you that a consumer report or an investigative consumer report is being obtained from a Consumer Reporting Agency (Universal Background Screening) for the purpose of evaluating you for employment, promotion, reclassification as an employee, a volunteer position, internship or an externship.

This report may contain information bearing on your public record sources. You may also have a right to request additional disclosures regarding the nature and scope of the investigation. Please see a Summary of Your Rights Under the Fair Credit Reporting Act at <https://www.consumer.ftc.gov/articles/pdf-0096-fair-credit-reporting-act.pdf>.

- Background checks are authorized by Federal Statutes and University of California policy.
- In reviewing the results of the background check, public safety, financial security, and overall University of California, Davis compliance issued are considered.
- Each report of a felony and/or related misdemeanor conviction and/or pending felony or misdemeanor charges will be reviewed on a case-by-case basis.
- Background check results are maintained in a confidential area and are not included in the personnel file.