

May 21, 2025

Dear Representative,

On behalf of Mark Mannis, M.D. in the UC Davis Eye Center, I would like to invite you to be an exhibitor at the Resident, Fellow, & Alumni Research Symposium to be held June 21, 2025, at the **Hyatt Regency Sacramento** in Sacramento, CA.

The **exhibit fee is \$1,500.00**. The Regents of the University of California Tax ID number is 94-3067788. Funds received will be used to cover cost of the educational materials and audio-visual equipment.

You can pay online at [UC Davis Eye Center Resident, Fellow, & Alumni Research Symposium - Choose Registration](#) or if you would like to mail a check instead, please notify Rebecca Subbotin at rhheath@ucdavis.edu.

Please make the check payable to **The Regents of the University of California**.

Please **mail** the check to:

Rebecca Subbotin
UC Davis Eye Center
4860 Y Street, Suite 1E
Sacramento, CA 95817

We are expecting around 110 participants.

Upon confirmation, I will send details about set up times, table choices and the program. We will provide a small 6' table for your display outside the meeting room. One or two representatives may staff the display table during the conference, receive one set of course handouts, and attend lectures that are of interest. Exhibitors will be listed in the syllabus given to participants at the conference.

Please contact me to if you have questions. We appreciate the enhancement that your educational materials and products provide for our participants.

Best regards,

Rebecca Subbotin
Director of Events and Marketing
916-703-4662
rhheath@ucdavis.edu

Resident, Fellow, & Alumni Research Symposium

June 21, 2025
Hyatt Regency Sacramento
Sacramento, CA

EXHIBIT FEE: \$1,500.00 Payable to Regents of the University of California, Tax ID 94-3067788

PAY ONLINE AT: [Register Here](#)

FEE INCLUDES:

- **One 6' draped table for duration of the event**
 - Expected Attendance at this conference is 110
 - Exhibits limited to 6' tabletop or equivalent floor space.
 - Exhibit table locations are chosen at the time of arrival – first-come, first-served.
 - Vendors provide their own electrical cords or pay for equipment provided by conference site AV services.
 - Decorating, security guard, internet and electricity are not provided by UC Davis Eye Center
 - Exhibitors agree to be responsible for their own property.
- **Conference registration for 2 company representatives**
 - Conference name badges will be provided for the representatives listed below.
 - One course syllabus (including the list of participants) will be provided, and representatives are invited to attend lectures of interest and join the participants and faculty at meals.
 - Product-promotion material or product-specific advertisements are prohibited in the meeting room.

Name of Company (as you want it to appear in printed materials):

Company Name: _____

Contact Person: _____ Title: _____

Phone: _____ Email: _____

Company representatives staffing the exhibit table:

#1 Name : _____ Phone : _____ Email: _____

#2 Name : _____ Phone : _____ Email: _____

○ Electrical outlet needed: ☐ Yes ☐ No Note: All tables may not have access to outlets

○ **Exhibits may be set up on Saturday June 22, at 7:00 am but must be finished with set up no later than 7:30 a.m.**

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
requester. Do not
send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) The Regents of the University of California		
	2 Business name/disregarded entity name, if different from above. University of California, Davis		
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input checked="" type="checkbox"/> Other (see instructions) IRC SECTION 115 STATE INSTRUMENTALITY	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) <u>3</u> Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) <u>C</u> (Applies to accounts maintained outside the United States.)	
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/>		
	5 Address (number, street, and apt. or suite no.). See instructions. One Shields Avenue	Requester's name and address (optional)	
	6 City, state, and ZIP code Davis, CA 95616		
	7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.


Social security number									
			-				-		
or									
Employer identification number									
9	4		-	3	0	6	7	7	8

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person 
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Date **January 8, 2025**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they